

Webster Public Schools

School Crossing Guards

Job Description

The **School Crossing Guard** will provide for the safe movement of children to and from school when crossing public roadways and intersections by observing gaps in the traffic and leading the children across roadways and intersections. The incumbent works approximately two 60-minute shifts, one morning shift and one afternoon shift Monday through Friday, during the public school year. Hours will vary on early release and early dismissal days.

REPORTING STRUCTURE:

The School Crossing Guard reports to the Principal of the school assigned or the Assistant Superintendent for Business.

QUALIFICATIONS:

- Ability to follow oral and written instructions;
- Ability to deal effectively and courteously with associates and the general public;
- Demonstrated commitment to safety;

DUTIES:

- Assists students, and provides safe access to and from school;
- Communicates school policies and enforcement procedures to students, personnel and visitors to ensure understanding and the potential consequences of violation;
- Intervenes in potential emergency situations to avoid/minimize injury to involved parties;
- Reports observations and/or incidents relating to specific students (e.g. accidents, fights, inappropriate social behavior, violations of rules) for follow-up by appropriate instructional and/or administrative personnel.

PHYSICAL WORKING CONDITIONS:

Work involves student interaction, and is performed outdoors, in all weather conditions, and often in heavy traffic.